

San Antonio Area Intergroup July 11, 2015 Minutes	
ATTENDEES	Lindsay, Valerie, Chelli, Lynn, Curtis, Noe, Susan, Bill, Graciela, Vera, Angela, Ken, Elaine, Leigh, Sharon V., Barbara F., Lea B., James, Oralia
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Leigh read Step 7. Curtis read the 7th Tradition. Elaine read the 7 th concept. Introductions followed.
RECORDING SECRETARY	Minutes were read by Oralia in the absence of Mike and accepted by general consent.
VICE CHAIR	Mark – absent
TREASURER	Lindsay began her Treasurer's Report by discussing the Slumber Falls retreat. Income for the retreat was \$5514.19. Expenses totaled \$4415.01 for a net income of \$1099.15. As it stands, we will earmark \$69.27 for scholarships for next year. The net proceeds are \$480.33. Lindsay discussed items related to next year's scholarship. Pending Austin's approval, Lindsay moved that we earmark \$350 of the net proceeds for next year's speaker's air fare for Slumber Falls. Susan D seconded. After discussion, voting took place. Motion carried. Lindsay continued with the remaining Treasurer's report. The biggest expense was the Slumber Falls retreat which was just discussed. Total expenses were \$4791.66 for a total income of \$3,552.96 for a balance of \$2,668.00. The Treasurer's report was approved by general consent.
COMMUNICATIONS	Elaine has Swans available.
WSO DELEGATE/REGION III REPRESENTATIVE	Mary is absent. Curtis reports that he's registered and ready for Albuquerque on Sept 25 for the Region III Conference and Assembly. Approximate cost is \$750.00 for all expenses.
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary is absent. Next meeting will be August 1 st after 8:30 meeting. Ken announced that there will be a Speaker's meeting one week from today. He passed out flyers to take to the respective meetings. Sharon discussed her report for the Hotline. There were a total of 28 calls. If a message was left, she called them back and left messages if necessary. There were 12 messages, 9 contacts, 3 solicitors and 2 "others".
PARLIAMENTARIAN	Susan thanked Elaine for taking care of the bylaws during her absence.
12 & 12	Ron- absent Graciela brought the quarter master supplies for someone to take over. She explained the process and agreed to buy fresh coffee and any other needed supplies. Lynn and Curtis are putting the August 22 nd Sponsorship workshop together which will be held at 10:00 am in this building. It will be an informal format. Flyers are available to take to meetings. Lynn also announced that Mary has been in contact with a Region III trustee to conduct a workshop and we're trying to coordinate with the September speaker meeting to see if both can occur on the same day.
LITERATURE	Barbara F is giving the report today and Valerie will do the report next month. \$469.70 was sold in literature from the June meeting that includes \$75.00 for CSO and \$389.31 for WSO. Since June 30 is the end of the fiscal year, the annual report will be provided at the next meeting. There will be a new order form with new prices. Forms will be updated and corrected and will be on the website. Mary reported that there were 3 pamphlets that were approved for revision. Barbara F. stated the pamphlets have not been started on yet and the new OA handbook will be available in 2-3 months. Everything that has been ordered and paid for has been accounted for.
NEWCOMER/ "WELCOME BACK" MEETING	James-no newcomers James stated that he may have to move to Midland and wanted to submit his materials for newcomer meetings and also announced that the Tuesday morning meeting will be canceled after next Tuesday unless someone wants to take over.
LIFELINE REPRESENTATIVE	Deardra-absent
AUDIO LIBRARY	Lynn read Laura's report to the group. The report had been emailed out.
ARCHIVES	Barbara F reports that she will have more time to work on Archives this year. She reminded all to turn in anything that reps have and she will take care of it.
OLD BUSINESS	1. Swan/El Cisne Redesign – Elaine and Chelli passed out the new design for all to see. It is an original drawing done by Chelli so it should be copyrighted. Elaine moved that we allocate \$35 to submit Chelli's work on designing the logo to be copyrighted. Lynn seconded. After discussion, voting took place. Motion carried. Elaine wants an additional image to digitize. Elaine moved to allocate up to \$50 to get a digital image of the logo. Sharon seconded. Motion carried.

	<ol style="list-style-type: none"> 2. Sponsorship workshop in August and availability of sponsorship packets – Barbara F has 10 sponsorship packets for the Sponsorship workshop. She announced other available pamphlets and the amounts that we currently have. Current inventory of information should be enough for the workshop. 3. “Your Weight Matters” Convention on August 13-15 in San Antonio-Lynn doesn’t have new information. She reviewed the needs and will keep everyone posted.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Add Valerie and Lindsay to Literature account and debit card – Barbara F. moved to remove Eva May Watts from the San Antonio Intergroup Literature bank account at SACU and to cancel her debit/ATM card on the same account and, also, add Lindsay Wester Hannah and Valerie Swords to the same account at SACU and to obtain a debit/ATM card for them. Susan seconded. Barbara F will continue to stay on the account. Motion carried. 2. James –There will be an OA convention in October and he asked to consider donating a gift basket as part of group conscious. Elaine will coordinate creating a gift basket to represent SAAI and James started with a \$20 donation. Graciela discussed how the Galveston convention is a great conference and encouraged everyone to attend. Individual meetings can also donate if desired.
ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. Next meeting will August 8, 2015 at 9:45 am.
ADJOURN	Ken moved that the meeting be adjourned. Sharon seconded. Motion carried. Meeting was adjourned.

Respectfully submitted 7/11/2015

Oralia L.

Recording Secretary

San Antonio Area Intergroup 10/10/15 Minutes	
ATTENDEES	Lynn, Graciela, Lea B., Elaine, Susan, Angela, Carrie, Oralia, Bill, Leigh, Laura, Ken, Mark, Ron, Chelli, Curtis, Valerie, Barbara F., Lindsay, Christina
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Laura read Step10. Ken read the 10 th Tradition. Kerri read the 10 th concept.
RECORDING SECRETARY	Mike was absent and Oralia is taking minutes. Last month's minutes were not available and will be read at the next month's meeting.
VICE CHAIR	Mark has flyers for IDEA day on November 21 st and Speaker Meeting on the 28 th . Looking for someone to chair the speaker meetings. If anyone is interested, let him know.
TREASURER	Lindsay discussed the Treasurer's Report .There was a net income of \$320.15. Income and expenses were normal. Although \$350 was reserved for September 19 th , only \$51 was and the rest moved to the general fund. Overall, the reserve is in good shape. There is an ending balance of \$2,866.31. Treasurer's report was approved by general consent.
COMMUNICATIONS	Elaine has Swans available. At Region III Assembly and they have message scrolls and everyone can get one.
WSO DELEGATE/REGION III REPRESENTATIVE	Mary-absent Regional Rep. Curtis discussed his report from the convention in Albuquerque. He announced that Elain was voted in as Treasurer and congratulations were sent to her. Curtis continues to be part of the PI/PO committee. The next convention will in Abilene on April 16-18,2016.
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary-absent Lynn encouraged all to become involved with outreach activities.
PARLIAMENTARIAN	Susan – everything is going great.
12 & 12	Ron discussed IDEA Day. He also announced that he is working on next retreat. Sharon shared the Phone Line Report.
LITERATURE	Barbara F announced that there are old Lifelines available for distribution that was left by the speaker at the last Speaker's meeting. Literature took in \$149.80 and \$52.75 was made at the workshop. New literature was discussed. They are working on a revision of the 12 step book. Valerie will be giving the report next month. Order form will be on the website before the next meeting. Lynn is developing a new publication and she passed it around to see if anyone wants to submit an article submit by Januray 31.
NEWCOMER/ "WELCOME BACK" MEETING	Christina is next door.
LIFELINE REPRESENTATIVE	Deardra-absent
AUDIO LIBRARY	Laura received new information to be copied. Deardra donated blank discs. Region III workshop is one of them. Ron made a copy of Region III and will get to Laura. It was noted that some of the workshops were conducted in Spanish.
ARCHIVES	Barbara F is gathering information and is working on a format. She would like ideas on how to format the archives.
OLD BUSINESS	<ol style="list-style-type: none"> 1. Trustee workshop and speaker meeting recap – Lynn said it went very well. Ron was happy to see the article in the Swan about this event. Mary and Ron did a great job of hosting. We need to work on outreach to have better attendance. 2. IDEA Day update: Flyer is out and needs to be shared at all meetings. Mark discussed that all speakers are set up and ready. There will be a raffle –bring in donated items to raffle. 3. Austin Convention September 9-11, 2016 – Hospitality Suite – We've been asked to help with this event. It looks like they are looking for volunteers to man it. Lynn will get details on when and where. 4. SAAI Website Redesign – Elaine has not worked on this yet.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Fundraiser for Delegate fund – A member had an idea of creating prayer cards with the 3rd step prayer and Rozanne's prayer and the Serenity prayer on them and to sell them as a fundraiser. Discussion followed on how many we would need to print to make a profit. Discussion – Elaine brought up the idea of a tote bag with the new Swan logo. Elaine will research what it will cost to design the tote bag. Susan moved that we make 50 of the prayer cards that were suggested and give them away at IDEA day. Curtis seconded. Discussion followed. Voting took place. Motion was not approved. Ron moved that we proceed with making 400 for \$200.00 and to sell them at cost. Chellie seconded. Discussion followed. Ron rescinded his motion and asked for research what the costs for printing less would be. Lynn will

	<p>contact the person and ask for the information.</p> <ol style="list-style-type: none"> 2. Influence Magazine ad possibility – Barbara F has connections. There is a new magazine for SA called “Influence” dedicated mainly for men. This is their inaugural edition and need more space in advertising. Lynn passed out something that may be published in the magazine. Possibility of partnering in the future if they have a health focus. It’s a bimonthly magazine. They have a health section every month. Perhaps we can get together for an event. 3. San Carlos Condo Raffle – Curtis sent a check for \$125 and tickets are being mailed back. All 15 tickets were sold during the meeting. 4. Carrie shared an idea for intergroup to consider. She read a report regarding the idea. The recommendation was to hold a monthly step meeting. The meeting would take place one time month concentrating on the corresponding step for the month (i.e. January – Step 1, February –Step 2, etc.) The meeting would last 2 hours to give time for journal writing and for sharing. Discussion followed on whether this would be a new meeting group and who would be responsible. Barbara F. reminded the group that there are startup costs available for new meetings. After discussion, the item was tabled for the next meeting and reps were asked to share this idea at their respective meetings.
ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. Congratulations to Elaine as the new Region III Treasurer. 2. Next SAAI Meeting will be November 14, 2016.
ADJOURN	Ron moved for adjournment. Lea seconded. Motion approved. Meeting was adjourned.

Respectfully Submitted October 10, 2015

Oralia L. for Mike F.

Recording Secretary

San Antonio Area Intergroup November 14, 2015 Minutes	
ATTENDEES	Lynn G., Ron, Ken, Mary, Susan, Sharon, Deardra, Elaine, Carrie, Vera, Angela, Laura, Lea B., Noe, Mark, Valerie, Lindsay, Oralia, Barbara F., Leigh Sue
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Mary read Step 11. Ken read the 11 th Tradition. Sharon read the 11 th concept.
RECORDING SECRETARY	Minutes were read by Oralia and accepted by general consent. Corrections included a correction amount in the Treasurer's report, Susan sharing the Phone Line Report instead of Sharon, inclusion of the OA Promise, and how Barbara will begin working on a new format for archives.
VICE CHAIR	Mark has IDEA flyers available to give out at meetings.
TREASURER	Lindsay discussed the Treasurer's Report. Beginning balance is \$2866.31. Ending balance is \$2516.42. She clarified the status of the net loss for the month and the prudent reserve. The report was accepted by general consent. Lindsay added that speaker expenses were given to Mary.
COMMUNICATIONS	Elaine announced that the "web redesign" group will meet on December 6 at 4:00 pm. if anyone else is interested in participating.
WSO DELEGATE/REGION III REPRESENTATIVE	Mary-no report for WSO. She asked for clarification of her role. Curtis-absent. Prayers asked for recovery of his knee procedure. Elaine visited with him and he was looking good. The next Region III convention will be in Abilene.
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary discussed her PI/PO report. She discussed last week's meeting. Due to low attendance, the committee will focus on public outreach through the speaker meetings. She created a job description for review and read to the group. Alice has agreed to be the Speaker Meeting Coordinator with help from Mark who will continue doing the flyer. Mary will continue trying to speak to doctors. The next PI/PO meeting will be on January 23, 2016. Lynn stressed that the Speaker events are meant for the community. Mary asked whoever has found outreach contacts to share with them. Job Description was then discussed including the concept of abstinence and duration of abstinence. Job description will state that these are "suggested" requirements. After discussion, Mary stated that she will make the revisions that were discussed and agreed upon. Sharon shared her Hotline Report. There were a total of 40 calls. She included the days of the week for high volume days. She stated that someone called interested in one of our events and was from Houston. This Hotline brings a lot of networking in order to respond to the calls.
PARLIAMENTARIAN	Susan discussed the process followed when presenting a motion. Motion is presented to the chairman and seconded. Once the motion is presented, it cannot be changed unless the group approves. During discussion, it can be changed by the mover who made the motion. The chair restates the motion and opens to discussion. Mover begins discussion.
12 & 12	Ron handed out a flyer for the June 10-12 Retreat at Slumber Falls. He discussed the speaker for the Retreat. Ron has arranged some new protocols with Slumber Falls where Ron will be the single point of contact to avoid problems. After discussion, Ken moved that the name of the speaker for Slumber Falls not be revealed. Elaine seconded. Discussion followed. Voting took place. Motion approved. Ron will correct the flyer. Special diets will not be provided and this will be stated in the application. Ron made a motion to send \$100 for the kitchen staff for the Slumber Falls Retreat. Sharon seconded. Discussion followed. Voting took place. Motion approved.
LITERATURE	Barbara F. discussed the Literature Report. There was a beginning balance of \$38.56 with an ending balance of \$7.08. Beginning Inventory was \$2,447.52 and an ending inventory of \$2479. Order forms are available with all of the literature available. The newest book is "Taste of Lifeline".
NEWCOMER/ "WELCOME BACK" MEETING	Leigh was there for Christina and no newcomers were present.
LIFELINE REPRESENTATIVE	Deardra – no report
AUDIO LIBRARY	Laura is working on copying the items that she has received.
ARCHIVES	Barbara F is still collecting items. She will have literature available at IDEA Day.
OLD BUSINESS	<ol style="list-style-type: none"> 1. IDEA Day update was discussed earlier. 2. Austin Convention September 9-11, 2015-Hospitality Suite – Lynn has not heard back from them yet. 3. SAAI/Website Redesign was discussed earlier. 4. Fundraiser for Delegate Fund – Prayer Card: Deardra discussed the pricing options. \$200 to make 100 of

	<p>the cards. After networking, she was able to obtain a cost \$89.40 for the same number of cards. The material will be better quality for a total of 200 cards (100 with 2 to a page). Discussion followed on whether the cards be sold or given away. Deardra moved that 200 prayer cards (100 sheets for 200 cards) be printed and sold at \$2.00 each. Susan seconded. Discussion followed. Motion carried. Deardra will spend \$89.40 and will have them available for IDEA Day.</p> <ol style="list-style-type: none"> 5. Elaine followed with the cost of tote bags with new Swan logo. She had emailed all of the pricing information. Discussion followed on whether this fundraising expense was needed at this time. After much discussion, the idea of future fundraising activities will be tabled for now. 6. Influence Ad Magazine Ad – Elaine shared the magazine and the OA ad. Barbara F shared that this is a startup magazine and how we can participate in the future. 7. Carrie discussed last month’s idea of setting up a step meeting. Feedback was that they liked the idea and for it to happen after the Saturday 8:30 meeting and that it lasts 1 ½ hr. and for it to not conflict with other meetings. She’s willing to begin the meetings. She would start in January with step 1. Lynn reminded her to bring a flyer and we will get the word out.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Unity Day will be February 27, 2016. Lynn asks all reps to take this event back to meeting to see what they would like to see on this day and to bring back ideas.
ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. Next SAAI meeting will be on December 12, 2015.
ADJOURN	Mary motioned to adjourn the meeting. Lea seconded. Meeting was adjourned.

Respectfully Submitted November 14, 2015

Oralia L.

Interim Recording Secretary

San Antonio Area Intergroup December 12, 2015 Minutes	
ATTENDEES	Lynn, Susan D., Sharon,, Kristina, Elaine, Ken, Noe, Vera, Ron, Mary, Laura, Mark, Valerie,, Barbara F., Lindsay, Oralia
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Ron read Step 12. Christina read the 12 th Tradition. Laura read the 12 th concept. Lynn passed out a bookmark with SAAI dates.
RECORDING SECRETARY	Minutes were read by Oralia and accepted by general consent with corrections. Corrections included Hotline Report stating call from Dallas and not Houston and the date of the Austin convention is 2016 and not 2015.
VICE CHAIR	Mark – no report
TREASURER	Lindsay discussed the Treasurer’s Report. There is a net income of \$4489.80. \$332.00 was brought in from IDEA Day. Expense report was discussed. Prudent reserve was increased by \$15.71. Ending balance is \$3,006.22. The Treasurer’s report was accepted by general consent.
COMMUNICATIONS	Elaine has Swans available. She did not meet for website redesign and will schedule for January.
WSO DELEGATE/REGION III REPRESENTATIVE	Mary discussed that the WSO professional outreach committee wants to stress the use of the OA website so that it is used more often. The more it’s used, the higher it will be on the algorithm of the search engines. After discussion, Elaine moved that we fund our WSO delegate for the 2016 WSO Business Conference. Sharon seconded. Voting took place. Motion carried. Curtis – absent. Lynn printed the flyer for the next Regional Assembly and Convention in Abilene on April 16-18, 2016 for everyone to review. Elaine will send the flyer to everyone.
PARLIAMENTARIAN	Susan – no report
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary discussed her PI/PO report. Estimated attendance for the November speaker meeting was approximately 15. After discussion, it was agreed that \$32 was returned from the Speaker meeting. After discussion regarding who get the money, it was agreed that the person in charge of the speaker meetings can designate who will get the money to Lindsay. Sharon discussed her Phone Line report. No visible pattern on high volume days.
12 & 12	Ron is set for Slumber Falls and has confirmed with the speaker. He sent the flyer to Elaine to send out. Check was sent out and they were very pleased in receiving the money for the kitchen staff.
LITERATURE	Valerie presented the Literature report. The ending balance is \$68.45 and the ending inventory is \$2445.10. Literature was sold at IDEA Day and the speaker meeting. She has some prayer cards available.
NEWCOMER MEETING	Christina can no longer do this task. Lyndsey asked reps to take back to meetings that we need someone to take this position.
LIFELINE	No report
AUDIO LIBRARY	Laura is working on copies.
ARCHIVES	Barbara F. reminded all to turn in whatever they have. She is still coming up with a good concept on keeping archives. Elaine is helping and anyone else who is interested can let her know and a meeting time will be done later.
OLD BUSINESS	<ol style="list-style-type: none"> 1. Unity Day – Ron reminded everyone that the 12 traditions have been discussed in the past. This theme seems to go well and Ron can help keep this theme unless there are other ideas that were brought back from meetings. February 27, 2016 is the date. Looking at 1:00-4:00 pm with registration and starting at 1:30. Lynn will help with flyers. 2. Step Study Meeting – Mark stated that we are waiting to see if we have the room to see when to start. 3. Austin Convention September 9-11, 2016 – Hospitality Suite. Lynn has not heard any info yet. 4. SAAI Website redesign – discussed earlier. 5. Fundraiser for Delegate Fund –Deardra has the prayer cards.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Lindsay – will not be able to attend the January meeting. Barbara F will help. 2. Friday December 25th morning meeting will be canceled. Barbara F will find out about the Friday PM meeting and let Elaine know. 3. Ron – during the holidays, San Diego would have a marathon meeting. Every hr on the hr you could go to a meeting. Is that something that this fellowship would be interested in? Discussion followed including that we do not have a permanent facility and other factors. After discussion, it was decided not to do this event. 4. Happy Holidays and Thank you for all of your service -
ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. Next SAAI meeting – January 9, 2016 2. Barbara F has 8 prayer cards left if anyone wants any.
ADJOURN	Ken moved we adjourned. Mary seconded. Meeting adjourned.

Respectfully Submitted December 12, 2015

Oralia L.
Recording Secretary

San Antonio Area Intergroup January 9, 2016 Minutes	
ATTENDEES	Lynn, Laura, Susan, Leigh W., CJ, Vera, Ron, Mary Rose, Lea, Graciela, Noe, Curtis, Barbara F., Mark, Valerie, Lenora, Elaine, Oralia
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Curtis read Step1. Lea read the 1 st Tradition. Vera read the 1 st concept.
RECORDING SECRETARY	Minutes were read by Oralia and accepted by general consent with corrections. Corrections included to Old Business: Unity Day to add that there will be a “moment of silence” at the beginning of the event.
VICE CHAIR	Mark – no report
TREASURER	Barbara F discussed the Treasurer’s Report for Lindsay’s absence. Barbara discussed the increases and decreases. There is an ending balance of \$3,108.77.
COMMUNICATIONS SECRETARY	Elaine discussed that the P.O. box is up to renewal on the 31 st . We will use a debit card to pay it. Sharon moved that we fund cost of the P.O. box renewal for the coming year. Graciela seconded. Voting took place. Motion passed.
WSO DELEGATE /REGION III REPRESENTATIVE	Curtis discussed his trip to Abilene. He’s working on registration. Curtis moved that we fund the total cost for participation in the conference in Abilene. Susan seconded. Voting took place Motion carried. Mary – no report.
PARLIAMENTARIAN	Susan – no report
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary discussed her report of the WSO committee regarding outreach. The next PI/PO meeting will be on January 23 rd . Anyone willing to participate is welcomed to attend.
12 & 12	Ron discussed progress of Unity Day. There will be 4 speakers who will speak on the traditions. The flyers are on the website. Lynn requested flyers to be sent out to the meetings.
LITERATURE	Valerie discussed her Literature report. She inquired whether we need materials for the new step study meeting. She reminded all there are a few prayer cards and newcomer packets are available
NEWCOMER MEETING	Karen is next door and has agreed to continue with this position.
LIFELINE	Deardra - absent
AUDIO LIBRARY	Laura announced that she has copied discs. She asked that the reps announce that copies of the audio library are available for checkout.
ARCHIVES	Barbara F.is still collecting items from everyone and will work on a process towards end of the month.
OLD BUSINESS	<ol style="list-style-type: none"> 1. Step Study meeting – will be registered by World Service when it begins. This will be tabled until Laura can bring it back to Intergroup 2. Austin Convention September 9-11, 2016 – Hospitality Suite – No new information from Lynn. 3. Austin Website Redesign – Elaine requested time to look at our current website to see if we can improve on this. Discussion points – We have a Spanish version which is a plus for us in San Antonio. Looked at home page. She showed other websites to see what they do for the newcomer. We need to redesign our website to remain current. She wants to open it up for discussion. After discussion, it was agreed that we do need to redesign the website. Elaine asked to work with others. Lenore volunteered to help. Mary said she can take back info to WSO regarding OA national website. Elaine was grateful for the feedback.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Request for liability coverage for new meeting – Lynn was approached by a member who wants to start a meeting and asked if our Intergroup could be named as an additional insured. Lynn researched the issue. Lynn discussed results of her research. After much discussion, Lynn said she would continue researching this issue.
ANNOUNCEMENTS	<ol style="list-style-type: none"> 1. Next SAAI Meeting will be February 13th.
ADJOURN	Mary moved that we adjourned the meeting. Ron seconded. Voting took place. Meeting was adjourned

Respectfully Submitted January 9, 2016

Oralia L.

Recording Secretary

**San Antonio Area Intergroup
02/13/2016
Minutes**

ATTENDEES	Lynn, Ron J., Laura, Vera, Susan, Angela, Lenora, Curtis, Leigh, Noe, Concha, Sharon, Deardra, Ken, Graciela, Valerie, Lindsay, Elaine
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Vera read Step2, Angela read the 2nd Tradition and Leigh read the 2nd concept.
RECORDING SECRETARY	Minutes were read by Elaine and accepted by general consent with corrections. Corrections: Sharon was absent and could not move PO box renewal. Elaine moved to renew PO box. Old Business: Region III Convention Hospitality Suite has been tabled and will be brought up when Lynn has more information. Step study was not tabled.
VICE CHAIR	Mark absent
TREASURER	Lindsay discussed the Treasurer's Report. Income was \$588.95. Expenses were \$504. Ending balance is \$3,193.72. Approved by general consent.
COMMUNICATIONS SECRETARY	No report
WSO DELEGATE /REGION III REPRESENTATIVE	No report for WSO delegate as Mary was absent. She is registered for WSO. Curtis will attend Region III in Abilene, is registered and is reviewing proposed bylaw changes, some that relate to Treasurer. Lynn encouraged attending Convention. Fall 2016 Assembly & Convention is in Austin, 9/11-13/2016
PARLIAMENTARIAN	Susan will conduct annual bylaws review after April 9 th Intergroup and needs volunteers.
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary absent. Bimonthly speaker meeting is March 19. Sharon's hotline report covers 12/12/15-2/12/16 and total of 46 calls. High volume day (4 calls) was 1/25/16. 12 messages; 5 contacts; 3 solicitors, 4 hang up Ron J. distributed Unity Day and Slumber Falls flyers.
12 & 12	
LITERATURE	Valerie presented literature report. Jan. 2016 sales were \$202.60. OA 2nd and 3rd edition is offered at cost of \$25.50 (regular prices \$30.30) New literature price list distributed.
NEWCOMER MEETING	Karen is next door.
LIFELINE	No report; Deardra had to leave early
AUDIO LIBRARY	Laura reported she is getting Big Book read professionally and copied for Audio Library.
ARCHIVES	Barbara is preparing something for Unity Day and will update archives after tax season is complete. She will explore ways to use technology for Archives.
OLD BUSINESS	Elaine explained website design using WordPress, the most user friendly option after exploring Square Space and GoDaddy templates. Lynn, Lenora and Noe provided initial feedback, which is positive. Elaine sent the new website to Intergroup and comments were favorable. Lynn recommended search engine optimization so when new site is active, interested parties will find it with search terms such as "diet" or other key words. Liability coverage: Lynn obtained the necessary forms and request this item be tabled until the member who requested this option asks for more information.
NEW BUSINESS ANNOUNCEMENTS	None Next Intergroup is March 12
ADJOURN	Ken moved to adjourn. Seconded and approved.

Respectfully Submitted February 13, 2106

Elaine L.

Recording Secretary for February

San Antonio Area Intergroup March 12, 2016 Minutes	
ATTENDEES	Graciela, Ron, Lenora, Concha, Noe, Laura, Vera, Mark, Ken, Elaine, Lea, CJ, Mary, Leigh, Valerie, Barbara F., Lindsay H., Karen, Oralia
OPENING	Mark opened the meeting with a moment of silence followed by the Serenity Prayer. Elaine read Step3. Ken read the 3 rd Tradition. Lea read the 3 rd concept.
RECORDING SECRETARY	Minutes were read by Oralia and accepted by general consent with correction of adding CJ to the attendee's section.
VICE CHAIR	No report
TREASURER	Lindsay discussed the Treasurer's Report. Total income was \$926.40 and total expenses were \$461.52 for net income of \$464.88. Lindsay also discussed Unity Day. There was a total income of \$262.00 and expense of \$102.00 for a net income of \$160.00 Reports were approved by general consent
COMMUNICATIONS SECRETARY	No report.
WSO DELEGATE /REGION III REPRESENTATIVE	Mary has been concerned if she can go to WSO because of a future surgery and will keep everyone updated. Curtis – absent
PARLIAMENTARIAN	Susan – absent
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary asked everyone to take the flyers for the next Speaker's meeting to their meetings.
12 & 12	Ron discussed the success of Unity Day and thanked all that assisted with the event. There were 24 in attendance. Regarding Slumber Falls, there are currently 11 registered for full weekend and 2 for Saturday only. We're ¼ full already.
LITERATURE	Valerie discussed the Literature Report. There is an ending balance of \$50.99 and ending inventory of \$2,403.85. Report was approved by general consent.
NEWCOMER MEETING	Karen is next door
LIFELINE	Deardra-absent
AUDIO LIBRARY	Laura is working on the discs. The 1 st 4 are already available for checkout.
ARCHIVES	Barbara F still collecting items and organizing what she has and more will happen after tax season.
OLD BUSINESS	1. SAAI website redesign – Elaine emailed what the recommended redesign looks like and asked for feedback for those that have seen it. CJ looked at it and had positive comments about the website. Graciela stated that she was very impressed with it. Elaine asked all to look at it and give her feedback so she can move forward with it. Elaine moved that we move the host website from GoDaddy to Wordpress. Mary seconded. Discussion followed. Motion took place and motion carried. Elaine moved that we increase the website hosting expense budget to \$99.00 a year. Mary seconded. Motion carried.
NEW BUSINESS	1. Nominating committee to be announced at April meeting- Contact Lynn if interested in being on the committee. 2. Lindsay had brought up discussion if we can split expenses with of Slumber Falls with Austin. Discussion followed. Ron discussed that this may not be a good idea for this year since registrations are already taking place. Ron is also in the process of making it a standing committee of its own so it doesn't affect the fellowship in a negative manner. Barbara F offered some historical facts also.
ANNOUNCEMENTS	Next SAAI meeting will be April 9, 2016
ADJOURN	Elaine moved to adjourn. Ron seconded. Meeting was adjourned.

Respectfully Submitted March 12, 2016

Oralia L.

Recording Secretary

San Antonio Area Intergroup 04/09/2016 Minutes	
ATTENDEES	Graciela, Angela, Vera, Sharon, Lea, Lenora, Laura, Conchita, Curtis, Lynn, Clarise, Elaine, Lindsay, Oralia, Barbara, Valerie, Noé, Ron
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Vera read Step4. Clarise read the 4 th Tradition. Graciela read the 4 th Concept.
RECORDING SECRETARY	Minutes were read by Oralia and accepted by general consent.
VICE CHAIR	Mark absent
TREASURER	Lindsay discussed the Treasurer's Report. Of the amount taken in, \$1,190 was deposit for Slumber Falls that Ron gave Lindsay and it will be earmarked. The only unusual expense was \$105 for website redesign. Reserve is now \$649.22 with increase of \$42.50 from last month. SAAI is doing well with budget.
COMMUNICATIONS SECRETARY	Elaine – no report
WSO DELEGATE /REGION III REPRESENTATIVE	Curtis is going to Abilene on Friday for Region 3 Convention/Assembly. He is prepared, registered, reserved the hotel and has a driver. He will bring back information and is looking forward to going and learning more. Mary will be attending WSBC May 2-9.
PARLIAMENTARIAN	Susan stay after the next meeting to go over the bylines. They will be on committee.
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary – absent Sharon received 32 calls from Feb 12-Mar 12 and 29 calls from last month. As a result of these calls, a chaplain for Adult Bexar County Detention Center contacted Sharon regarding step sponsors and item will be introduced for new business.
12 & 12	Ron reported on Slumber Falls update; info is on the website and we will have a dynamic speaker so please come. Day or weekend options still available.
LITERATURE	Valerie reported ending inventory amount of \$2,404.15. She is resolving a discrepancy in the inventory. Literature form is on the website in PDF form and will auto-calculate. Excel format cells are not protected.
NEWCOMER MEETING	Karen is next door.
LIFELINE	Deardra – absent
AUDIO LIBRARY	Laura – no report
ARCHIVES	Give Barbara items.
OLD BUSINESS	<ol style="list-style-type: none"> 1. SAAI Website – Elaine reports on using a 3rd party provider, MailChimp, for emails. MailChimp recommends a switch from gmail account and use news@oasanantonio.com. Adding email is free service with GoDaddy.com (website host provider). People can sign up for newsletter and announcements on website. Elaine monitors oasanantonio.gmail.com and has received a few inquiries. News@oasanantonio.com is outgoing email only. The current website has archives function if we want to use it. 2. Lindsay brought up a way to handle the Slumber Falls registration funds with dedicated checking account. Lynn discussed that this can be part of possible new committee that Ron is thinking of forming but this will not help this year. Ron will look into this matter.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Nominating committee is Lea B., Susan D., Curtis M. 2. Chaplain requesting 2 sponsors for 2 females for writing sponsors. Elaine noted OA has guidelines for working with incarcerated individuals. We should look into it before doing it. Curtis is on Region 3 Public Outreach committee and will find out what the procedure would be. Lynn suggested when Chaplain returns, SAAI will let her know that we are in the process of finding out the OA process. Elaine emailed OA guidelines to Sharon and Lynn.
ANNOUNCEMENTS	Valerie has new cards. #425 is a new piece of literature. Bold items on order sheet indicate a new item or price went up. Canyon Lake meeting needs support.
ADJOURN	Sharon moved to adjourn.

Respectfully Submitted April 9, 2016

Oralia L.

Recording Secretary

San Antonio Area Intergroup 05/14/2016 Minutes	
ATTENDEES	Sharon, Lea, Lenora, Laura, Conchita, Curtis, Lynn, Clarise, Elaine, Lindsay, Oralia, Barbara, Valerie, Ron, Julene, Ela, Susan, Vera, Ken, Leigh, CJ, Mary
OPENING	Lynn opened the meeting with a moment of silence followed by the Serenity Prayer. Laura read Step 5. Concha read the 5th Tradition. Sharon read the 5th Concept.
RECORDING SECRETARY	Minutes were read by Elaine and accepted with the following corrections by general consent. April 9, 2016: Susan was present. Susan will stay after the next meeting to go over the bylaws
VICE CHAIR	Mark - absent
TREASURER	Lindsay discussed the Treasurer's Report. \$551.49 income, \$280.80 expenses. Net income \$270.69. Reserve is now \$750.20.
COMMUNICATIONS SECRETARY	Elaine – no report
WSO DELEGATE /REGION III REPRESENTATIVE	<p>Curtis attended Region 3 Assembly in Abilene, April 15-17. Friday afternoon session focused on promoting OA unity among what are perceived as differing OA factions (food plan, HOW, Big Book study). Remind those we meet in the rooms that we are ALL OA. 18 Regional Reps and 5 Steering Committee attended. The recent Region Chairs met in Region 10, Australia/New Zealand/Asia. Upcoming assemblies are: September 2016, Austin; Spring 2017, Dallas; Fall 2017, Denver; Spring 2018, Salt Lake City; Fall 2018, Colorado Springs. Region Chair and Recording Secretary positions will be elected in Sept. 2016.</p> <p>Mary attended WSBC May 2-9. 199 delegates representing 19 countries attended. Virtual Service groups (phone, internet) increased from 402 to 469 from 2015 to 2016. New literature approved: 12 Traditions pocket guide and 12 Step Workshop and Study Guide. Unity Day motion to move from February to June failed. Mary will pilot a medical school presentation created by New Jersey Intergroup to UT Health Science Center in San Antonio (UTHSCSA) in the coming year. Forum topics included: Responsibility of Abstinence, Working All 12 Steps, Carrying the Message and Young People's Workshop. Mary purchased the workshop CDs and will donate to Audio Library.</p>
PARLIAMENTARIAN	Bylaws review after today's meeting. All attendees welcome.
PUBLIC INFORMATION/ PROFESSIONAL OUTREACH	Mary is looking for PI/PO help and will notify members of specific needs. CJ offered to assist. Sharon reported 21 calls from 4/10 to 5/13 and high volume days were Monday, 4/11 and 5/2. One individual who left a message came to Saturday 8:30am meeting on 5/14.
12 & 12	Ron provided current Slumber Falls registration count: 18 coming for the weekend; 9 for Saturday only. Retreat can accommodate 40 for weekend and 10 for Saturday only slots. Discussion of how to attract more to register. Julene and Elaine will work

	with Ron to develop a communication piece that will attract more attendees and be faithful to OA principles above personalities.
LITERATURE	Valerie reduced literature inventory due to items that are discontinued and adjusted best selling inventory. New Beginnings - Stories from Recovery from Relapse is now discontinued. Discussion of Heart of Texas IG bringing literature to Slumber Fall. Ron will follow up. Valerie moved to retain funds loaned to literature for future purchases. Second. Passed.
NEWCOMER MEETING	Karen is next door with 3 newcomers
LIFELINE	Deardra is absent.
AUDIO LIBRARY	Laura reported the Big Book on CD is available (16 disks). She is preparing the Fall 2015 convention CDs.
ARCHIVES	Barbara is still collecting and organizing items.
OLD BUSINESS	<p>1. Dedicated Checking Account for Retreat: Ron moved to create a separate checking account for retreats. Second. Rationale: this will streamline registration deposits and retreat payments. 12 & 12 Committee Chair and Treasurer will be signers on account. This would allow for sufficient prudent reserve in the future. Second. Discussion: Does the account have to be set up under one entity with Federal ID (EIN) or jointly? Bylaws allow for separate checking account. Ron withdrew the motion and the item is tabled until June 18 SAAI.</p> <p>2. Lea presented the 2016-2017 SAAI slate of officers Chair - Lynn - rotation of service - Lynn has served her 2 year term Vice Chair - Mark Treasurer - Julene Communication Secretary - vacant Delegate: Mary Rose Regional Rep - Noe Parliamentarian - Lenora Recording Secretary - Kara M.</p> <p>3. Prison Outreach Sharon followed up with the Chaplain and will contact her again during the week of 5/16 and explain OA process.</p> <p>4. Hospitality Suite in Fall 2016 Assembly and Convention, Austin - Sign up sheet will be coming and Lynn asks we volunteer. Lenora volunteered to coordinate the sign ups.</p>
NEW BUSINESS	<p>1. Host Region 3 Convention & Assembly in Fall or Spring 2019 Julene moved that SAAI consider hosting Fall or Spring 2019 Region 3 Assembly and Convention Second. Passed. Take back to group Elaine will bring back Region host responsibilities for June 18 SAAI. Lynn suggested that we identify the individuals for these positions: Chair and Treasurer or Co-Chairs</p> <p>2.. Elections will be held on June 18 for SAAI Board.</p> <p>3. August Sponsorship Workshop - Carrie will lead and needs to identify the date</p>

	and location. In the past it has been 2 hours or 4 hours after 8:30am meeting
ANNOUNCEMENTS	None
ADJOURN	Sharon moved, seconded. Passed.

Respectfully Submitted, 5/14/16
Elaine L.
Acting Recording Secretary