

OA San Antonio

Region III Convention Planning Committee

March 11, 2017 Meeting Minutes

Attending: Elaine, Curtis, Julene, Sharon Noe, Barbara, Carrie, Karen, Lynn, Ron

Elaine opened the meeting with the Serenity Prayer.

Attendance sheet was distributed, and all were asked to sign in and provide an email. Elaine reviewed attendance from past meetings to update for the past minutes.

New Business.

Elaine stated she sent a Region III Conference planning manual yesterday via email. It is now on the OA San Antonio website, as well.

Hotel information. Report from Lynn on the information she obtained from San Antonio Convention and Visitors' Bureau (CVB). CVB has a form to complete and will distribute to hotels who want to bid on Region III 2019. Elaine will compile 2012-2016 (past 3-4 years data) Region III room rates/group rates, city and state, number of attendees and number of room nights. Tentative dates for hotel bids are March 1-3, 2019 and March 29-31, 2019.

Hotel Representative. Lynn agreed to serve as hotel liaison. Ron also expressed desire to help with hotel. Julene has experience working with hotels and contracts for events.

Google docs for editing documents. Julene mentioned using Google docs as a means of editing documents, as needed, as we go through the process of developing and editing documents related to the Convention.

Add Region III Convention to monthly Intergroup agenda. Elaine asked Curtis to include Region III Convention as a regular item to the Intergroup agenda so Intergroup can receive updates.

There being no further business, the meeting was adjourned with the Serenity Prayer.

Respectfully submitted,

Carrie Hansen